## Community Resource - Monthly Vehicle Inspection – Form

Credit: This specific policy comes from the ‘Operational Health and Safety Manual’ provided in full in the XXX section by the Ha-ma-yas Stewardship Society.

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| --- | --- | --- | --- |
| **Vehicle Number:** | **Odometer Reading:** | **Date of Inspection:** | **Name of Inspector:** |
|  |  |  |  |

**General Vehicle Operating Equipment Checklist**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Items** | **Yes** | **No** | **n/a** |  | **Items** | **Yes** | **No** | **n/a** |
| Spare Tire | □ | □ | □ |  | Vehicle Log Book | □ | □ | □ |
| Jack & Tire Iron | □ | □ | □ |  | Pre-Trip Inspection Card | □ | □ | □ |
| Jumper Cables | □ | □ | □ |  | Truck Binder (contents up to date) | □ | □ | □ |
| Flashlight w/ working batteries | □ | □ | □ |  | Radio Frequency List (in Truck Binder) | □ | □ | □ |
| Level 1 First Aid Kit (fully stocked) | □ | □ | □ |  | VHF Radio | □ | □ | □ |
| Emergency Blankets (3) | □ | □ | □ |  | Spill Kit (fully stocked) | □ | □ | □ |
| Tow Strap and/or Logger’s Chain | □ | □ | □ |  | Spare Fluids (optional) | □ | □ | □ |
| Fire Extinguisher (if required by client) | □ | □ | □ |  | Tool Kit (optional) | □ | □ | □ |

**Seasonal Safety Equipment & Tools Checklist**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Fire Season (Apr 1 to Oct 31)** | | | |  | **Winter Conditions** |  |  |  |
| **Items** | **Yes** | **No** | **n/a** |  | **Items** | **Yes** | **No** | **n/a** |
| Backpack Water Can – filled w/ water | □ | □ | □ |  | Tire Chains | □ | □ | □ |
| Shovel | □ | □ | □ |  | Sandbags | □ | □ | □ |
| Pulaski | □ | □ | □ |  |  |  |  |  |

**Assessment of Vehicle Condition (Circle Check)**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Items** | **Good** | **Fair** | **Poor** |  | **Items** | **Good** | **Fair** | **Poor** |
| Tire Tread & Air Pressure | □ | □ | □ |  | Seat Belts | □ | □ | □ |
| Wheel & Lug Nuts Secure | □ | □ | □ |  | Windshield Wipers | □ | □ | □ |
| Brake Pedal & Pressure | □ | □ | □ |  | Mirrors | □ | □ | □ |
| Emergency Brake | □ | □ | □ |  | Washer Fluid | □ | □ | □ |
| Head & Tail Lights | □ | □ | □ |  | Oil Level | □ | □ | □ |
| Turn Signals & Brake Lights | □ | □ | □ |  | Radiator/Coolant Level | □ | □ | □ |
| Battery & Electrical | □ | □ | □ |  | Brake Fluid | □ | □ | □ |
| Windshield Condition | □ | □ | □ |  | Automatic Transmission Fluid (if app) | □ | □ | □ |
| Horn | □ | □ | □ |  | Any fluid leaks observed? |  | | |
| Driver’s floor mat in place | □ | □ | □ |  | Any dash warnings? |  | | |

**General Comments**

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**Summary Declaration of Vehicle Condition**

|  |  |  |
| --- | --- | --- |
| **This vehicle is:** | □ | Safe to drive and has passed all inspection items listed above. |
|  | □ | Safe to drive but requires attention to correct the deficit items noted above. |
|  | □ | Unsafe to drive and must be repaired immediately. |